

MEMORANDUM



To: Sonia R. Carvalho, City Attorney

Date: April 19, 2022

From: Nabil Saba,
Executive Director, Public Works Agency

Subject: Request for Destruction of Records

The Public Works Agency requests your consent to destroy city records on the attached listings, in accordance with the retention schedule outlined in City Council Resolution 2013-014.

Please review this report and return a signed and dated copy of the attached pages approving the destruction of these records.

Thank You,

Nabil Saba
Executive Director
Public Works Agency

**CITY OF SANTA ANA
OBSOLETE RECORDS DESTRUCTION SCHEDULE
Fire Department
2021**

RECORD CATEGORY	RECORD SERIES	RECORD DESCRIPTION	RECORD START DATE/RETENTION PERIOD	RETENTION PERIOD	GOVT. CODE
Construction Engineering	Project Files	Construction Project related files.	Construction Completion Date/10 Years	2010 & prior	GC 34090; CCP 337.15



Nabil Saba
Executive Director
Public Works Agency

6/20/2022

Date

DESTRUCTION OF THESE RECORDS APPROVED BY:



Sonia R. Carvalho
for the City Attorney

June 22, 2022

Date

LISTED RECORDS HAVE BEEN REVIEWED
FOR DESTRUCTION BY:



Margaret Mercer
Administrative Services Manager

06/16/22

Date

**Public Works Agency
Files to be Destroyed**

Record Series: Project Files
Record Description: Construction Project Related Files
Record Start Date: 12/30/1999; PR #2935 – Regional Transportation Center (Structure)
5/2/2002; PR #7626 – Bristol Street Widening
8/10/2005; PR #04-1700 – Fairview/Warner Intersection Improvements
11/3/2005; PR #05-1704 – 04'/05' Omnibus Concrete Replacement Contract
8/2/2005; PR #05-3193 – Wilshire Neighborhood, Water Main Improvements
2/11/2005; PR #04-3507 – Flower St, 15th St, & 1st St Sanitary Sewer Imp.
10/3/2001; PR #1739 – McFadden Ave. Realignment
4/23/1997; PR #1440A – Phase I, Westminster Ave. Widening
4/6/2006; PR #1908 – Artesia Pilar Neighborhood Improvements
1/5/2001; PR #1599 – Harbor Blvd. Rehabilitation: Warner – MacArthur
1/9/2004; PR #7139 – Main St. Reconstruction: 8th St – Warner Ave
10/17/2005; PR #05-7808 – Madison Park Neighborhood & Parkway; Sidewalk Imp.
6/22/2005; PR #05-3194 – Ritchey St & Lyon St Water Main Improvements
7/23/2004; PR #04-1000 – 03'/04' Omnibus Concrete Replacements
12/3/2004; PR #04-2101 – Harbor Blvd Rehabilitation: SCL – Westminster Ave
3/8/2000; PR #7697 – Grand Central Arts
5/9/2003; PR #7683 – Bristol St Widening: 17th St – Memory Lane
3/28/2002; PR #0600 – Fire Station Parking Lots: House #s 4, 6 & 8
10/30/2007; PR #05-1004 – Main St Rehabilitation: Edinger Ave – Warner Ave
12/1/2008; PR #06-1009 – Main St Rehabilitation: Walking Way – NCL
10/2/2007; PR #06-1023 – Main St Rehabilitation: 18th St – Buffalo
10/17/2006; PR #05-1703 – McFadden Ave Rehabilitation
10/2/2007; PR #05-1705 – Broadway Ave Rehabilitation
9/27/2007; PR #05-1706 – Civic Center Drive Rehabilitation
2/22/2008; PR #05-1707 – Fairview St/MacArthur Ave Intersection Widening
9/14/2007; PR #06-1709 – McFadden Ave Rehabilitation: Standard Ave – ECL
6/9/2008; PR #06-1722 – Adaptive Downtown Traffic Signal System: Phase IV
7/23/2007; PR #07-1725 – 06'/07' Omnibus Concrete Replacement Contract
10/10/2003; PR #1729 – 17th St Overcrossing
8/5/2008; PR #08-1729 – Omnibus Concrete Replacement
3/12/2008; PR #06-1711 – 1st St Rehabilitation: WCL – Euclid St.
11/6/2006; PR #06-1713 – 05'/06' Omnibus Concrete Replacement Contract
1/20/2009; PR #08-1733 – "Project Restore": Local Street Pavement Rehab
5/23/2008; PR #08-1734 – Regional Transportation Center Exterior Imp.
7/21/2010; PR #09-1742 – 5th Street Rehabilitation
5/2/2008; PR #06-1012 – Santa Clara Ave Rehabilitation
4/24/2009; PR #1013 – Standard Ave Rehabilitation

5/17/2010; PR #1028-C – Segerstrom Ave Rehabilitation
2/21/2008; PR #07-1027 – Citywide Slurry Seal
1/4/2010; PR #09-1029 – Plaza Dr Rehabilitation: Sunflower – MacArthur
5/2/2008; PR #06-1717 – 4th St Rehab: I-5 – SR55/Tustin: 17th – NCL
3/28/2003; PR #1730 – Fairview St/Edinger Ave Improvements
9/10/2004; PR #1733 – Main St/MacArthur Ave Widening Project
11/24/2008; PR #08-1736C – Project Restore: Local St Pavement Rehab: Phase 2
7/9/2009; PR #08-1737 – Project Restore: Local St Pavement Rehab: Phase 3

Retention Period: Construction Completion Date + 10 Years
Custodian: Central Files
